American Legion
Post 48 Chesnee

Web Page Submission Information

(for material submitted to
webmaster@AmericanLegionPost48Chesnee.com)

In order to permit the placing of items on the web site, I need the following to be provided:

(a) Completed PDF files are acceptable; the original *doc, docx, rtf, txt* file would be better than the PDF

(b) If the submission contains photos (jpg, png, gif, etc.), they should be submitted separately along with the document. I usually have to resize photos so they load faster; sometimes photos need to be cropped

(c) All clip art must be sent separately; clip art frequently needs resizing as well

(d) URL's, i.e., web page addresses (e.g., http://www.americanlegionpost48chesnee.com/), need to be sent as a separate item in the submission with a brief description of what you can get there

(e) Anything odd, unusual or different would be better sent as separate items with a verbal description of how they go together

(f) If you want people in photos identified, their names (as you want them to appear) must be sent in the order they appear in the picture

(g) If you expect Boys State, Girls State, or Law Cadet names and pictures to appear on the web site, their photos and names must be provided. You could take mug shots of all candidates with their names and send the selectees to be put on the web.